



Overview and Scrutiny Committee

Tuesday, 2nd
September, 2014
7.00 pm

Committee Room Two
Town Hall
Redditch



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- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
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- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
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If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact

**Jess Bayley and Amanda Scarce
Democratic Services Officers**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: 01527 64252 (Ext. 3268 / 3267)
e.mail: jess.bayley@bromsgroveandredditch.gov.uk /
a.scarce@bromsgroveandredditch.gov.uk**

Welcome to today's meeting.

Guidance for the Public

Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Democratic Services Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

Refreshments : tea, coffee and water are normally available at meetings - please serve yourself.

Decisions

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

Members of the Public

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The emergency Assembly Area is on Walter Stranz Square.



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Committee

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7.00 pm

Committee Room 2 Town Hall

Agenda

Membership:

Cllrs: Jane Potter (Chair) Carole Gandy
 Gay Hopkins (Vice-Chair) Alan Mason
 Joe Baker Paul Swansborough
 David Bush Pat Witherspoon
 Andrew Fry

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| <p>1. Apologies and named substitutes</p> | <p>To receive apologies for absence and details of any Councillor (or co-optee substitute) nominated to attend this meeting in place of a member of this Committee.</p> |
| <p>2. Declarations of interest and of Party Whip</p> | <p>To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests, and any Party Whip.</p> |
| <p>3. Minutes (Pages 1 - 46)</p> | <p>To confirm the minutes of the most recent meeting of the Overview and Scrutiny Committee as a correct record.</p> <p>(Minutes attached)</p> <p>(No Specific Ward Relevance)</p> |
| <p>4. Positive Activities - Update Report</p> <p>Paul Finnemore (Worcestershire County Council)</p> | <p>To consider an update on the outcomes of the Positive Activities youth programme in Redditch Borough.</p> <p>(Presentation to follow)</p> <p>All Wards</p> |
| <p>5. Redditch Sustainable Community Strategy - Monitoring Report (Pages 47 - 74)</p> <p>Helen Broughton, Redditch Partnership Manager</p> | <p>To consider the latest update on the Redditch Sustainable Community Strategy.</p> <p>(Report attached)</p> <p>(No Specific Ward Relevance)</p> |

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| <p>6. Football Task Group - Final Report (Pages 75 - 78) Councillor David Bush</p> | <p>To consider the final report of the Football Provision Task Group and to determine whether to endorse the group's recommendations. (Report attached) (No Specific Ward Relevance)</p> |
| <p>7. Task Group Reviews - Draft Scoping Documents (Pages 79 - 82) Councillor Joe Baker</p> | <p>To consider any scoping documents provided for possible Overview and Scrutiny review.</p> <ul style="list-style-type: none">• Provision of Support Networks for LGBT Community – Proposed by Councillor Joe Baker. <p>(No reports attached) All Wards</p> |
| <p>8. Executive Committee Minutes and Scrutiny of the Executive Committee's Work Programme (Pages 83 - 98)</p> | <p>To consider the minutes of the latest meeting(s) of the Executive Committee and also to consider whether any items on the Executive Committee's Work Programme are suitable for scrutiny.</p> <p>(Reports attached). (No Specific Ward Relevance)</p> |
| <p>9. Overview and Scrutiny Work Programme (Pages 99 - 102)</p> | <p>To consider the content of the Committee's Work Programme.</p> <p>Members are asked to consider proposing questions for the consideration of Officers and the relevant Portfolio Holder in relation to the following items that are due to be considered by the Committee at forthcoming meetings:</p> <ul style="list-style-type: none">• Free Swimming, 21st October 2014 – questions for the Portfolio Holder for Leisure and culture and for Leisure Services Officers;• Concessionary Bus Passes, 24th November – questions for the Portfolio Holder for Planning, Regeneration, Economic Development and Transport and for Community Services Officers. <p>(Work Programme attached) (No Specific Ward Relevance)</p> |

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| <p>10. Confirmation of Task Group Membership</p> | <p>To confirm the membership of any scrutiny reviews recently launched by the Committee.</p> <p>Membership needs to be confirmed for the following groups:</p> <ul style="list-style-type: none">• Proposals for Change by Tudor Grange Academy Short, Sharp Review; and• Tackling Obesity Task Group. <p>(Verbal reports)</p> <p>(No Specific Ward Relevance)</p> |
| <p>11. Task Groups - Progress Reports</p> <p>Councillor Jane Potter, Councillor Pat Witherspoon</p> | <p>To consider progress to date on the current reviews against the terms set by the Overview and Scrutiny Committee.</p> <p>The current reviews in progress are:</p> <ol style="list-style-type: none">a) Proposals for change by Tudor Grange Academy Short, Sharp Review – Chair, Councillor P. Witherspoon; andb) Tackling Obesity Task Group – Chair, Councillor Jane Potter. <p>(Verbal reports)</p> <p>(No Specific Ward Relevance)</p> |
| <p>12. Health Overview and Scrutiny Committee</p> <p>Councillor Pat Witherspoon</p> | <p>To receive a verbal update on the recent work of the Worcestershire Health Overview and Scrutiny Committee.</p> <p>(Verbal report)</p> |

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13. Exclusion of the Press and Public

Should it be necessary, in the opinion of the Borough Director, during the course of the meeting to consider excluding the public from the meeting on the grounds that exempt information is likely to be divulged, it may be necessary to move the following resolution:

“That, under S.100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act”.

These paragraphs are as follows:

Subject to the “public interest” test, information relating to:

- Para 1 – any individual;
- Para 2 – the identity of any individual;
- Para 3 – financial or business affairs;
- Para 4 – labour relations matters;
- Para 5 – legal professional privilege;
- Para 6 – a notice, order or direction;
- Para 7 – the prevention, investigation or prosecution of crime;

and may need to be considered as ‘exempt’.



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MINUTES

Present:

Councillor Jane Potter (Chair), and Councillors Roger Bennett (substituting for Councillor Gay Hopkins), Andrew Brazier (substituting for Councillor Carole Gandy), Natalie Brookes (Substituting for Councillor Joe Baker), David Bush, Andrew Fry, Alan Mason, Paul Swansborough and Pat Witherspoon

In attendance

Mr Roger Hill (Co-opted Member of the Voluntary and Community Sector Task Group)

Officers:

E Baker, S Green, D Hancox and S Hanley

Democratic Services Officers:

J Bayley and A Scarce

11. APOLOGIES AND NAMED SUBSTITUTES

Apologies for absence were received from Councillors Carol Gandy, Gay Hopkins and Joe Baker. Councillors Andrew Brazier, Roger Bennett and Natalie Brookes respectively attended as substitutes.

12. DECLARATIONS OF INTEREST AND OF PARTY WHIP

Councillor Jane Potter declared an other disclosable interest in respect of Minute No 16, the Proposals for Change by Tudor Grange Academy, as she was a member of the board of governors at Tudor Grange Academy. She left the room and took no part in the discussions about this item.

Councillor David Bush declared an other disclosable interest in respect of Minute No 16, as a member of the board of governors at Walkwood Middle School, part of the pyramid group which would be affected by the proposed changes by Tudor Grange Academy.

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Chair

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Following discussion and advice from Officers, Councillor Bush left the room and took no part in the discussions of this item.

In the absence of the Vice Chair and in light of the Chair having to leave the room it was noted that a Chair would need to be appointed to preside over Minute No 16 during the Committee's consideration of the scoping document for the Proposed Changes by Tudor Grange Academy.

RESOLVED that

Councillor Roger Bennett be appointed Chair for Minute No 16 during consideration of the scoping document containing terms of reference for the review of Proposals for Change by Tudor Grange Academy.

13. MINUTES

RESOLVED that

the minutes of the meeting of the Overview and Scrutiny Committee held on 17th June 2014, be confirmed as a correct record and signed by the Chair.

14. VOLUNTARY AND COMMUNITY SECTOR TASK GROUP - FINAL REPORT

Former Councillor Roger Hill was welcomed back as a co-opted member of the Task Group. Councillor Pat Witherspoon, as Chair of the group, delivered a presentation outlining the work and the final ten recommendations of the group (Appendix 1). Councillor Witherspoon thanked her fellow Members and Officers for their support during a long and detailed investigation.

Following the presentation the Grants Officer provided additional information:

- A coffee morning was held following the launch of the Grants Programme, which had proved very popular, with the last event being attended by over 50 members of the Voluntary Sector.
- BARN also attended this session to assist with applications and had delivered a series of social media workshops via the training programme funded by the Council.
- A funding feedback session was also being considered and it was hoped that this would assist organisations to source funding from elsewhere in order to become more self-sustaining.

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Members of the group also responded to a number of questions covering the following areas:

- The role of the apprentice and the need for this to include specific training.
- The difficulty in providing training for Grants Panel Members and of taking formal minutes at its meetings. It was felt that these would be time consuming and were not appropriate, although it was acknowledged that a formal list of action points could be recorded.
- It was acknowledged that the Panel needed to be open and transparent in view of the significant sum of money involved and to ensure that the Council complied with the Local Government Transparency Code 2014.
- The Redditch Hour on twitter and how this would be administered and how those of other areas were maintained.
- Members were keen to ensure that volunteers were rewarded for their work and suggested a prize giving event should be held for this purpose.
- How the group had established that the grants awarded to groups provided the Council with value for money.
- Match funding and how currently those in receipt of a grant were encouraged to seek funding from other sources. There was a danger that smaller groups would be unable to access other funding and would be unable to continue if this were made a pre-requisite of an application.
- The monetary value of a volunteer, which was estimated at approximately £11 per hour. Members were informed that a piece of work would be undertaken in the future to try and ascertain the monetary benefit to the Council of the work carried out by the groups who were successful with their grant applications.

In respect of recommendation 5, the Framework Agreement for the Provision of Debt and Budgeting Advice, the Committee noted that whilst funding for the first year of this framework had been secured additional funding would be needed to support the framework in the following two years.

RECOMMENDED that

- 1) **the following should be addressed in relation to the Council's grants programme:**
 - a) **the timescales for the Council's grants process should be reviewed to ensure that decisions are**

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- made in sufficient time to enable Voluntary and Community Sector organisations to plan constructively for the year ahead;
 - b) the geographical spread of the client base for Voluntary and Community Sector organisations should be taken into account by the Grants Panel as part of the scoring process when considering applications for grants;
 - c) the template for the Council's application form for Council grants should be reviewed;
 - d) action points should be recorded at meetings of the Council's Grants Panel;
- 2) the following actions should be taken in respect of the members of the Grants Panel:
- a) formal training should be provided to Members of the Grants Panel;
 - b) wherever possible members of the Grants Panel should visit Voluntary and Community Sector organisations that have been awarded larger project grants as part of the monitoring process. These visits should take place before the second instalment of funding is provided to the organisations;
- 3) the implications of the Local Government Transparency Code 2014 should be considered by Officers to ensure that the Council's grants process is amended as and when required. Officers should ensure that any changes that are made to the process in response to these requirements take account of local needs;
- 4) the Council should employ an apprentice to support the work of the Grants Officer. Consideration should be given to sharing this apprentice with a Voluntary and Community Sector organisation;
- 5) the *Framework Agreement for the Provision of Debt and Budgeting Advice to be Delivered Within the Locality areas in Redditch* should continue to be supported by the Council for the foreseeable future;

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- 6) an informal working group of Council Officers should be formed to discuss and share knowledge about current joint working with Voluntary and Community Sector organisations. These informal meetings would also provide an opportunity for different teams to identify further opportunities to work with Voluntary and Community Sector organisations and highlight any duplication of work;
 - a) dedicated space should be introduced on the Council's intranet to allow Officers working with Voluntary and Community Sector organisations and / or volunteers to share information;
- 7) the following actions should be taken in relation to the Staff Volunteering Policy:
 - a) the policy should be refreshed and promoted;
 - b) a taster list of local volunteering opportunities should be advertised on the "Briefcase" section of the Council's intranet for the consideration of staff. In particular, consideration should be given to advertising volunteering opportunities that would help to address the Council's strategic purposes;
- 8) a Staff Award should be created to recognise the voluntary work carried out by members of staff;
- 9) the Council should work with local businesses and Voluntary and Community Sector organisations to introduce a "Redditch Hour" on twitter and other social networks;
- 10) A Voluntary Sector Event should be held on a regular basis to help promote
 - a) the work of local Voluntary and Community Sector organisations to each other as well as potential customers;
 - b) volunteering opportunities to local residents; and
 - c) a prize giving awards ceremony should form part of this event.

This event could potentially be aligned to existing events that are already take place.

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15. COMMUNITY INFRASTRUCTURE LEVY - PRESENTATION

The Chair reminded Members that this item had arisen following the Committee's request for further information whilst discussing the Executive Work Programme at the previous meeting.

Members received a presentation from Officers in respect of the Community Infrastructure Levy (CIL) as detailed in Appendix 2. Officers stressed that they were still at the very early stages of investigating the option of using CIL and further information would be provided to Members in due course through various means, including the Planning Advisory Panel.

Following the presentation Officers responded to questions which covered the various areas including:

- The cost of the annual audit in the longer term and how these costs could be recovered.
- The knock on effect on the Council if Bromsgrove District Council (BDC) were to use CIL charges and the option to transfer monies between the authorities. Work was being carried out in conjunction with BDC to ensure that the Council did not lose out.
- The impact on the price of land should the Council choose to go down the CIL route.
- How the money would be collected from the developer and how it could be used.
- Although CIL had been in place since 2010, the Council had only recently begun exploring whether it was suitable. The delay was due to firstly needing to have a local plan in place, which had taken some time, however, the Council's Local Plan was in the final stages and this would run alongside the early development stages of CIL.
- Currently only 12% of local authorities had CIL in place, but nationally there was a push to encourage all authorities to go down the route of CIL.

RESOLVED that

the presentation on the Community Infrastructure Levy be noted.

16. TASK GROUP REVIEWS - DRAFT SCOPING DOCUMENTS

A number of topic proposal forms had been submitted for Members' consideration and would be presented and considered in turn. Councillor Potter reminded the Committee that it had agreed to hold

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only two Task Groups at any one time (it was confirmed that this figure did not include the Football Task Group as this was being facilitated by other Officers).

Provision of Support Networks for LGBT Task Group

Due to unforeseen circumstances Councillor Joe Baker, who had proposed this topic, was unable to attend the meeting. He had contacted the Chair and she had agreed to defer consideration of this topic proposal until the following meeting of the Committee.

Obesity Levels Task Group

Councillor Potter provided the Committee with background information as to why she felt this topic should be the subject of a task group. Senior Officers had highlighted during the Member induction process in May 2014 that obesity was an area of concern at both a national and local level. Obesity led to other physical health problems such as diabetes which required significant treatment and support from the health service. It was also an area which affected both adults and children and it was important to ensure that the measures put in place to tackle the problem were as effective as possible. She believed it would be useful to find out what was available and how the information was provided to the community to ensure it was reaching those that needed help the most. Councillor Potter also noted that lessons could be learned from international practices and made reference to a project which had been successfully carried out in Oklahoma, USA, which was now one of the healthiest parts of the country.

Some Members, though supportive of the idea, questioned whether a Task Group was necessary as it was understood that some positive work was already being carried out locally. Tackling obesity was also a priority at county level and a comprehensive health education training programme was being rolled out. The Children and Young People's Plan at Worcestershire County Council had also picked up this issue and were particularly concerned about the impact of obesity amongst deprived communities.

Councillor Potter was keen to reassure Members that she did not want the Task Group to duplicate the work already being carried out but for it to galvanise that work and bring all that was available together to ensure it was visible to those in most need of support.

Work that had been carried out by Birmingham City Council on this matter was highlighted and it was suggested that the programmes

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that they had put together could be useful to learn about as they had been carried out in a holistic and cost effective way. It was acknowledged that sporting activities and healthy eating could be expensive and that those most affected might not be able to afford some options.

Councillor Potter explained that she was keen to Chair the review. Councillor Swansborough also expressed an interest in participating in the exercise.

Proposals for Change by Tudor Grange Academy

Councillor Witherspoon introduced this item and highlighted that Members should be aware of the significant public interest in the subject from the numerous emails that had been received from residents. She also informed Members that previous changes in education in the Borough had led to a reduction in the educational attainment of young people in Redditch and it had taken a long time to recover from this.

The Committee was informed that the governors of Tudor Grange Academy would consider the final draft of the proposed changes at a special meeting on 13th August and, if approved, these would go on to the Education Funding Agency on 15th August. It was therefore acknowledged that there was not a great deal of time for an investigation to be carried out. However, Councillor Witherspoon suggested that a short sharp review could be carried out to explore the implications of these proposed changes for the rest of the education system in the Borough and the role of the ward Councillor in supporting the local community in this context.

During discussion of this item the following areas were considered:

- The Council had no powers to intervene in the decision taken by Tudor Grange Academy.
- The changes could be put in place from September 2015.
- The impact the changes would have on the current school arrangements needed to be examined and whether due process in respect of the consultation had been followed, including whether all schools in the Borough had been involved in this process.
- The educational attainment for those young people living in deprived areas of the Borough.
- The Council and Committee had a community leadership role to play.
- The limited timescale available to investigate the matter effectively.

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(During the consideration of the scoping document containing the terms of reference for the Short, Sharp Review of Proposals for Change by Tudor Grange Academy Councillor Potter declared an other disclosable interest in respect of this item as a member of the board of governors at Tudor Grange Academy. She left the room and did not take part in discussions of the matter.

Councillor David Bush also declared an other disclosable interest in respect of this scoping document as a member of the board of governors at Walkwood Middle School, part of the pyramid group that would be affected by the proposed changes by Tudor Grange Academy. He too left the meeting during consideration of this scoping document, did not take part in discussions of this matter and did not thereafter return to the meeting having submitted his apologies for the remainder of the meeting.

In the absence of the Chair of the Committee, as agreed under minute 12, Councillor Roger Bennett chaired the meeting whilst the Committee was considering the scoping document relating to the proposals for change by Tudor Grange Academy).

RESOLVED that

- 1) the terms of reference for the proposed review of Provision of Support Networks for LGBT Task Group be considered at the meeting of the Committee on 2nd September 2014;**
- 2) the terms of reference for the proposed Task Group review of Obesity Levels be approved;**
- 3) Councillor Jane Potter be appointed to Chair the Obesity Levels Task Group;**
- 4) further nominations to the Obesity Levels Task Group be confirmed at the meeting of the Committee on 2nd September 2014;**
- 5) the terms of reference for the short sharp review of the proposals for change by Tudor Grange Academy be approved;**
- 6) Councillor Pat Witherspoon be appointed to Chair the short sharp review of the proposals for change by Tudor Grange Academy; and**

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7) further nominations to the short sharp review of the proposals for change by Tudor Grange Academy be confirmed at the meeting of the Committee on 2nd September 2014.

17. **OVERVIEW AND SCRUTINY TRAINING SESSION TWO - FEEDBACK**

Councillor Potter introduced this item and commented that she had been disappointed with the low attendance at the follow-up scrutiny training session on 2nd July.

There had been a list of subjects which had been put forward during the training and Members were asked if they wished to highlight anything in particular. It was confirmed that Councillor Potter had already identified a number of items that could potentially be included on the Committee's Work Programme from this list.

RESOLVED that

the Overview and Scrutiny Training Event Report be noted.

18. **OVERVIEW AND SCRUTINY RECOMMENDATION TRACKER - FIRST QUARTER REPORT**

Officers informed the Committee that the report detailed actions which had been taken in order to implement scrutiny recommendations in the first quarter of 2014/15. Appendix 1 referred to recommendations which had been implemented and Appendix 2 of the report referred to actions which were outstanding and for which Officers had requested progress reports. It was highlighted that in respect of the Market Task Group a detailed update report would be received by the Committee at its October meeting.

A number of Members commented that one of the Access for Disabled People Task Group's recommendations, regarding the equalities training organised for 24th July, clashed with a meeting which a large number of Councillors would be attending. It was therefore requested that this be cancelled and rescheduled for a more convenient later date.

Councillor Potter commented that she felt the way in which the tracker was designed was both repetitive and difficult to understand. Following discussion Officers were asked to investigate alternative formats for the Committee's consideration.

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RESOLVED that

- 1) Officers investigate revising the format of the Quarterly Recommendation Tracker with a view to simplifying the report;
- 2) Officers make arrangements for the equalities training planned for 24th July to be cancelled and rescheduled at a later date; and
- 3) the report be noted.

19. EXECUTIVE COMMITTEE MINUTES AND SCRUTINY OF THE EXECUTIVE COMMITTEE'S WORK PROGRAMME

Officers confirmed that the Executive Committee had considered the Abbey Stadium Task Group's final report as detailed in the minutes. They had accepted four of the recommendations, subject to slight re-wording, and had deferred making decisions on recommendations three and four in respect of therapeutic services and a sauna/steam room as they wished to look at the trust option for managing leisure services in further detail before making a decision on these areas.

Councillor Mason informed the Committee that neither he nor Councillor Gandy were happy with the fact that the Executive Committee had deferred making a decision in respect of these recommendations and were concerned that there was the possibility that these recommendations could get lost and no final decision would be made in the future. Following discussions the Committee agreed that a revised wording of the recommendations should be submitted to the Executive Committee for further consideration which it was hoped would address the Executive Committee's concerns.

RECOMMENDED that

When exploring the option for Council leisure facilities to be managed by a trust the potential for the following facilities to be introduced at the Abbey Stadium should be investigated further, in both cases taking into account whether these options would be economically viable:

- a) therapeutic services
- b) a sauna/steam room

RESOLVED that

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the minutes of the Executive Committee held on 24th June and the latest edition of the Executive Committee's Work Programme be noted.

20. OVERVIEW AND SCRUTINY WORK PROGRAMME

Members discussed whether it would be prudent to include an item on the Work Programme in respect of any policy which arose from the Community Infrastructure Levy as it had generated a great deal of debate earlier in the meeting. Officers confirmed that the Committee could pre-scrutinise any new draft policy if they so wished. However, it was highlighted that the Council's Planning Advisory Panel, to which all Members were invited, would be involved in any policy development and that this was a more appropriate route to follow if Members wished to be part of the decision making process.

RESOLVED that

the Overview and Scrutiny Committee's Work Programme be noted.

21. TASK GROUPS - PROGRESS REPORTS

Football Task Group – Chair, Councillor David Bush

As Councillor Bush had left the meeting Councillor Potter provided an update on his behalf. It was understood that the Redditch Football Stakeholders Group were carrying out a piece of work similar to that of the Task Group and therefore Members had agreed to hold a meeting, which was due to take place on 6th August, to discuss whether to continue with their investigations. In particular, Members were mindful that they did not wish the Task Group to duplicate any work being carried out by the Stakeholders Group.

RESOLVED that

the update be noted.

22. HEALTH OVERVIEW AND SCRUTINY COMMITTEE

Councillor Pat Witherspoon, as the Council's representative on the Health Overview and Scrutiny Committee (HOSC), provided an update from the most recent meeting. The main areas of interest had included information on the outbreaks of the Winter norovirus which had been lower than previous years and "Winter Schemes".

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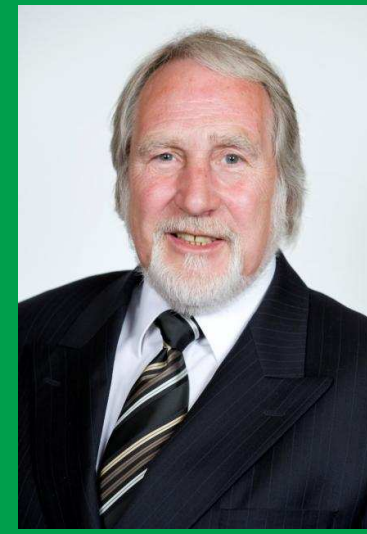
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The information in relation to this had been gathered from one day's observation in January 2014 which had been classed as satisfactory. The aim of the Winter Schemes was to improve patient flow in hospital and the HOSC had questioned how this could be based on an accurate assessment from such a limited observation.

There had been lengthy debate and criticism around the report writing and the use of what was judged to be an excessive amount of jargon and acronyms. The areas discussed had included:

- The five health hubs and the impact on the Clinical Commissioning Groups.
- The frailty unit at the Worcester Royal Hospital.
- The future of the acute hospitals including the need for capacity to be in place and the centralising of paediatrics in Worcester and maternity services to be midwife-led.
- A pilot scheme of "clinical navigation" to be trialled, whereby the reception would sign post patients to either a doctor, nurse or emergency services.

The Meeting commenced at 7.00 pm
and closed at 9.00 pm



Appendix 1 Voluntary and Community Sector Task Group

Councillor Pat Witherspoon, Chair,
Councillor Andrew Brazier and Roger
Hill

July 2014



www.redditchbc.gov.uk

Introduction

First of all - Please could we take questions at the end!

- The review was launched in October 2013.
- You have our report attached. Anything recorded in the report was based on the evidence we were provided with during the review.
- A key aim of the review was to assess the Council's grants process to ensure that it was transparent and value for money.
- The work of the Third Sector Task and Finish Group was taken into account to help minimise the potential for duplication.
- Members gathered evidence in a variety of ways.
- This included interviews with Council Officers, the relevant Portfolio Holder and the Chair of the Grants Panel.
- We reviewed appropriate documentation both from Redditch and external sources.
- We also consulted with leading, local representatives of the Voluntary and Community Sector...

Consultation

We were keen to consult with representatives of a range of Voluntary and Community Sector Groups. We visited two bodies, BARN and the Sandycroft Wellbeing Centre, which were selected due to their extensive links to other Voluntary and Community Sector Groups...



Recommendation 1 (a – d) Changes to the Grants Programme

| Current arrangements | The group's proposals |
|---|--|
| Meetings of the Grants Panel take place throughout the year and recommendations are reported to the Executive Committee in early spring, (usually in March). | The Grants Panel's recommendations should be reported to the Executive Committee earlier in the calendar year to enable groups to plan more effectively for the new financial year. We found that in some cases groups were not taking on new clients in the first few months of the calendar year because they couldn't guarantee they would have the funding needed. |
| Applications for funding are scored by the Grants Panel in line with a particular scoring criteria. The location in which the applicant is based and whether clients living outside the Borough will benefit from the project is not considered as part of the scoring process. | The Grants Panel should take into account in future both the locations where the applicant is based and where the project will be delivered as part of the scoring process. Every attempt should be made to prioritise funding for Redditch based groups that deliver services to Redditch residents. |
| The template for the application form for project grants is based on the version used by Worcestershire County Council as proposed by the Third Sector Task and Finish Group in 2008. | Whilst recognising that Officers do provide guidance to groups that are struggling to complete their applications we feel that the form could be simplified to encourage a greater number and range of eligible groups to apply for funding. |
| Informal notes are taken at meetings of the Grants Panel. | Formal minutes in future should be taken during these meetings to ensure that the process remains robust and accountable. Any declarations of interest should also be reported to the Executive Committee. |

Recommendation 2: Members of the Grants Panel

| Current arrangement | The group's proposals |
|---|--|
| <p>Member training – We have received conflicting information on this point. Early in the review they were advised that informal, on-the-job training is provided. At the end of the review Members were informed that formal training is offered. However, the training does not currently form part of the formal Member Development programme.</p> | <p>However, formal training should be consistently provided to members of the Grants Panel. This should form part of the Council's corporate Member Development programme.</p> |
| <p>Officers visit groups in receipt of grant funding as part of the monitoring process. Members of the Grants Panel have been encouraged to visit groups in the past but this has not happened consistently.</p> | <p>Wherever possible members of the Grants Panel should visit groups in receipt of funding as part of the monitoring process. These visits should take place prior to groups receiving their second instalment of grant funding.</p> |

Recommendation 3: The implications of the Local Government Transparency Code 2014 should be considered by Officers to ensure that the Council's grants process is amended as and when required. Officers should ensure that any changes that are made to the process in response to these requirements take account of local needs

- The Local Government Transparency Code 2014 details key points with implications for Council grants programmes.
- It is designed to enable greater transparency within local government.
- This will require Officers to publish detailed information in future years about grants awarded to Voluntary, Community and Social Enterprise organisations. Greater detail will need to be provided than has been published in previous years.
- Relevant Officers have been provided with a copy of the code.
- These requirements should also be communicated to Voluntary, Community and Social Enterprise organisations so that they understand the reasons why this amount of information needs to be published.

Recommendation 4: The Council should employ an apprentice to support the work of the Grants Officer. Consideration should be given to sharing this apprentice with a Voluntary and Community Sector organisation.

We believe that there would be a number of benefits to employing an apprentice to support the Grants Officer potentially in partnership with a Voluntary or Community Sector group:

- The apprentice could provide office cover and ensure a consistent point of contact is available in the Grants Officer's absence.
- The apprentice could gain work experience in both local government and the Voluntary and Community Sector.
- The apprentice could gain useful transferable skills from working in both the Public and Voluntary and Community Sector.
- The apprentice could help to maintain positive working relationships between the Council and Voluntary and Community Sector organisations and address any potential areas for misunderstanding.

Recommendation 5: The *Framework Agreement for the Provision of Debt and Budgeting Advice to be Delivered Within the Locality areas in Redditch* should continue to be supported by the Council for the foreseeable future.

- The framework has already been developed and agreed.
- It has particular relevance to supporting residents who require help managing their finances and debts.
- The support provided in line with the framework could help some of the most vulnerable residents living in Redditch.
- The framework is also important to the Council as it links directly to some of our strategic purposes.
- The group is keen to ensure that the Executive Committee commits to supporting this framework for the foreseeable future.

Recommendation 6: Informal Officer Working Group

| Current arrangements | The group's proposals |
|--|---|
| There are numerous Council services that work with a variety of Voluntary and Community Sector groups as well as volunteers as detailed in the group's final report. | An informal officer working group should be established to provide officers with a chance to communicate about the work they are doing. |
| There is a section of the Council's intranet dedicated to grants . No information is listed in this area at the moment. | This section of the intranet could be developed further and used by Officers to share information about the work services are doing. |

Recommendations 7 and 8: Staff Volunteering Policy and Staff Award for Volunteering

- There has been a Staff Volunteering Policy since 2011.
- Staff can ask to volunteer 16 hours of working time per year. (Approval is required from their manager).
- To date only five employees have volunteered in line with the policy.
- Feedback from staff (and their managers) has been positive.
- The policy is due to be refreshed and this could provide a useful opportunity to promote volunteering.
- We feel that a taster list of volunteering opportunities could be promoted on the “briefcase” section of the intranet.
- We are suggesting that the list should be linked to the Council’s strategic purposes.
- The group also believes that a staff award recognising the work of staff who volunteer would help to promote this policy to staff and demonstrate the Council’s commitment to volunteering.

Recommendation 9: The Council should work with local businesses and Voluntary and Community Sector organisations to introduce a “Redditch Hour” on twitter and other social networks.

- Many towns and cities in the country that have developed recognised “hours” on social media.
- This includes Worcester, Droitwich Spa and Malvern in Worcestershire.
- These hours provide Voluntary and Community Sector organisations, businesses and public sector bodies with a local networking platform.
- There is currently no “Redditch hour” on social media.
- Council Officers have indicated that introducing a “Redditch Hour” could be a positive development for Redditch, including for the Voluntary and Community Sector.
- The Council could help by supporting the launch of the Redditch Hour and helping to promote it at the local level.



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Recommendation 10: Voluntary Sector Event

- A number of the witnesses interviewed during the review were enthusiastic about the possibility of an event to help them:
 - network with other groups;
 - promote their services to potential customers; and
 - promote volunteering opportunities to potential volunteers.
- This could be linked to existing events.
- The Council could support the event for example by acting as host or helping with promotions.

Any questions?



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Community Infrastructure Levy

ONS

22/07/14

REDDITCH BOROUGH COUNCIL

making
a
difference

www.redditchbc.gov.uk

What is the Community Infrastructure Levy (CIL)?

- A levy that local authorities can choose to charge on new developments in their area. A charge per square metre of floor space towards the provision of infrastructure
- A contribution or infrastructure / land in kind towards infrastructure needed to support development of the area
- Came into force on 6th April 2010 through the Community Infrastructure Levy Regulations 2010 (as amended)
- There have been CIL Regulation Amendments in 2011, 2012, 2013 and 2014. Latest guidance on CIL published on 12th June 2014

What is CIL for?

- To help pay for infrastructure needed to support new development
- *But not to remedy existing deficiencies unless the new scheme will make it worse*
- Councils must spend the income on infrastructure (and that can change over time)

Why set a CIL?

- Money for infrastructure through charging nearly all new development -a little from almost everyone (so fairer)
- There is a lack of government or other sources of funding available
- It is set out in a schedule based on evidence (so more transparent)
- Provide developers with more certainty
- From April 2015 we will only be able to pool S106 on a v. limited basis so would be at risk of significantly reducing income from developer contributions
- Gives communities the flexibility to spend their share of the levy on local infrastructure priorities

Benefits of the Levy?

- Can collect from a wider number of developments, which could see a big uplift in income
- Delivers additional funding for infrastructure projects that support growth and benefit the local community
- Gives flexibility and freedom to set our own priorities for what the money should be spent on
- Provides developers with more certainty 'up front' about how much money they will be expected to contribute, which in turn encourages greater confidence and higher levels in inward investment
- CIL could be used as leverage to match fund projects

Community Benefits of the Levy?

- Ensures greater transparency for local people, because they will be able to understand how new development is contributing to their community
- Enables us to allocate 15% of levy to Feckenham PC when development has taken place within that area.
- Where there is no PC or neighbourhood plan
 - Enables us to allocate 15% of levy across Redditch to the area where development has taken place.

Community share of CIL

| | |
|---|--|
| <p>Parish council ✓ Neighbourhood Plan ✓</p> <p>= 25% uncapped, paid to Parish</p> | <p>Parish council ✓ Neighbourhood Plan X</p> <p>= 15% capped at £100 / dwelling, paid to Parish</p> |
| <p>Parish council X Neighbourhood Plan ✓</p> <p>= 25% uncapped, local authority consults with community</p> | <p>Parish council X Neighbourhood Plan X</p> <p>= 15% capped at £100 / dwelling, local authority consults with community</p> |

Charging CIL – some basics

- £ per square metre on net additional (internal) floorspace
- Rates can vary by geographic area, use or scale (or all of these)
- Due when the development starts
- It is index linked
- The landowner is responsible for paying it
- The local planning authority is the charging authority (& sets the CIL)

When does it apply?

- To all development that involves 'buildings that people normally go into'
- Development over 100sqm gross internal floorspace
- A single dwelling (even under 100sqm) (but not subdivisions of dwellings)
- Includes permitted development (it doesn't have to follow a planning permission)
- Once set, you can't pick and choose which developments to charge

CIL v Section 106

- Government is scaling back S106 and it's limited by Reg 122 to:
 - Necessary to make development acceptable in planning terms
 - Directly related to the development
 - Fairly and reasonably related in sale and kind to the development
- Limiting of pooling S106 contributions from April 2015
- S106 may be more appropriate for some types of infrastructure
- Preventing double charging
- S106 – designed to mitigate the direct impact of specific developments

Setting the CIL Rate

We must strike an appropriate balance between:

- Meeting all or part of the infrastructure funding gap

and

- The impact of CIL upon the economic viability of development across the Borough

What you need to set a CIL?

- Up to date local plan
- Total cost of infrastructure
- Evidence on infrastructure funding gap
- Other possible sources of funding
- Up to date list of infrastructure projects
- Evidence on viability – proportionate, focus on key sites / types of sites (resi, commercial, retail)
- Statement detailing any known site specific matters which S106 contributions will be sought
- S106 information about the amount of funding collected in recent years
- Data from local developers – land values, if possible
- Extra viability work if considering differential rates
- State-aid compliant if differential rates set

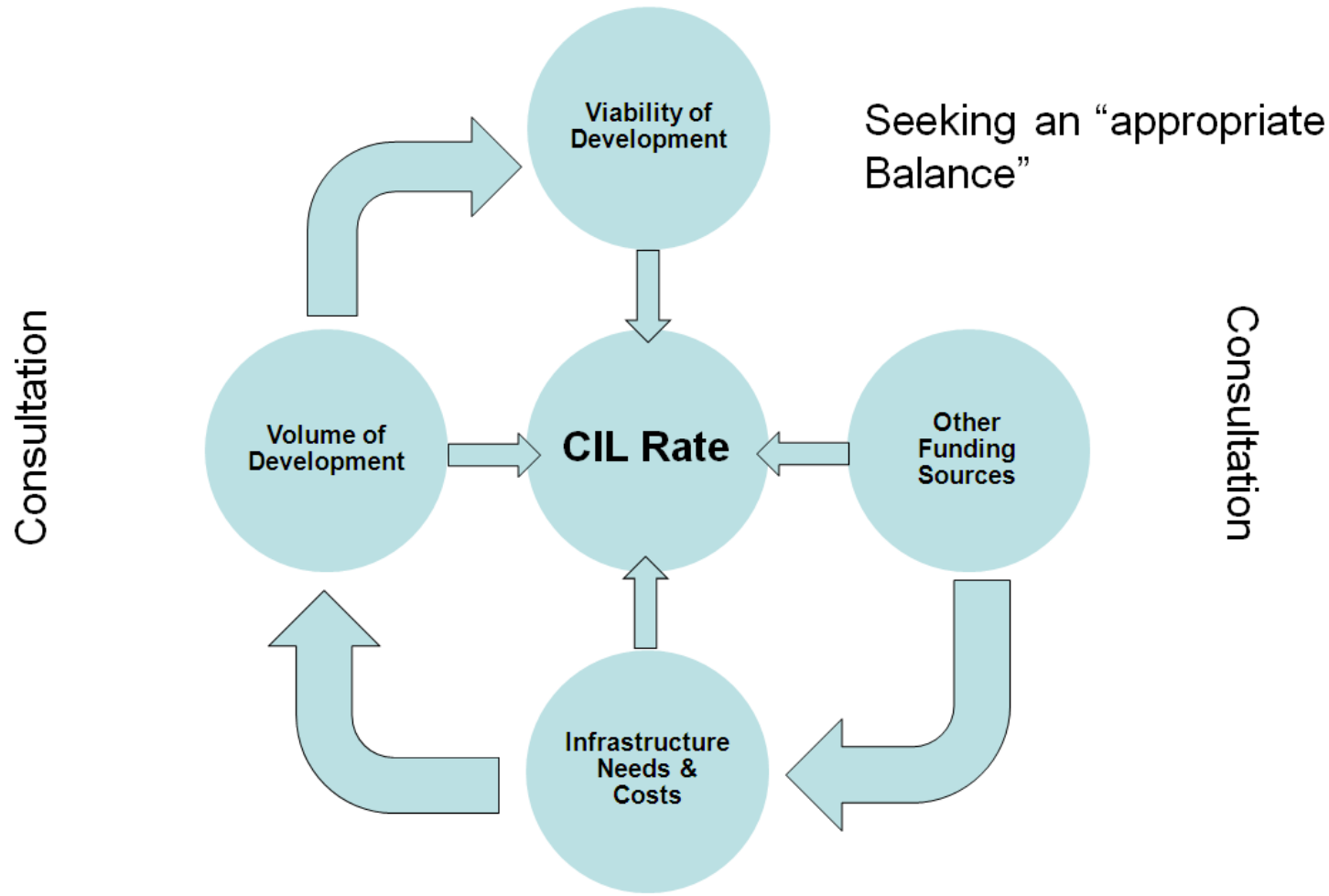
Administrative costs?

- We can use funds from the levy to recover administration costs
- Can spend up to 5% of total levy receipts
- Administration expenses can cover levy set-up costs - including consultation, preparing viability evidence, examination,
- Can cover on-going expenses - establishing and running billing and payments systems, enforcing the levy, legal cost, monitoring and reporting.
- Allows a 'rolling cap' on admin expenses to help with initial set up costs

Examination – what’s tested?

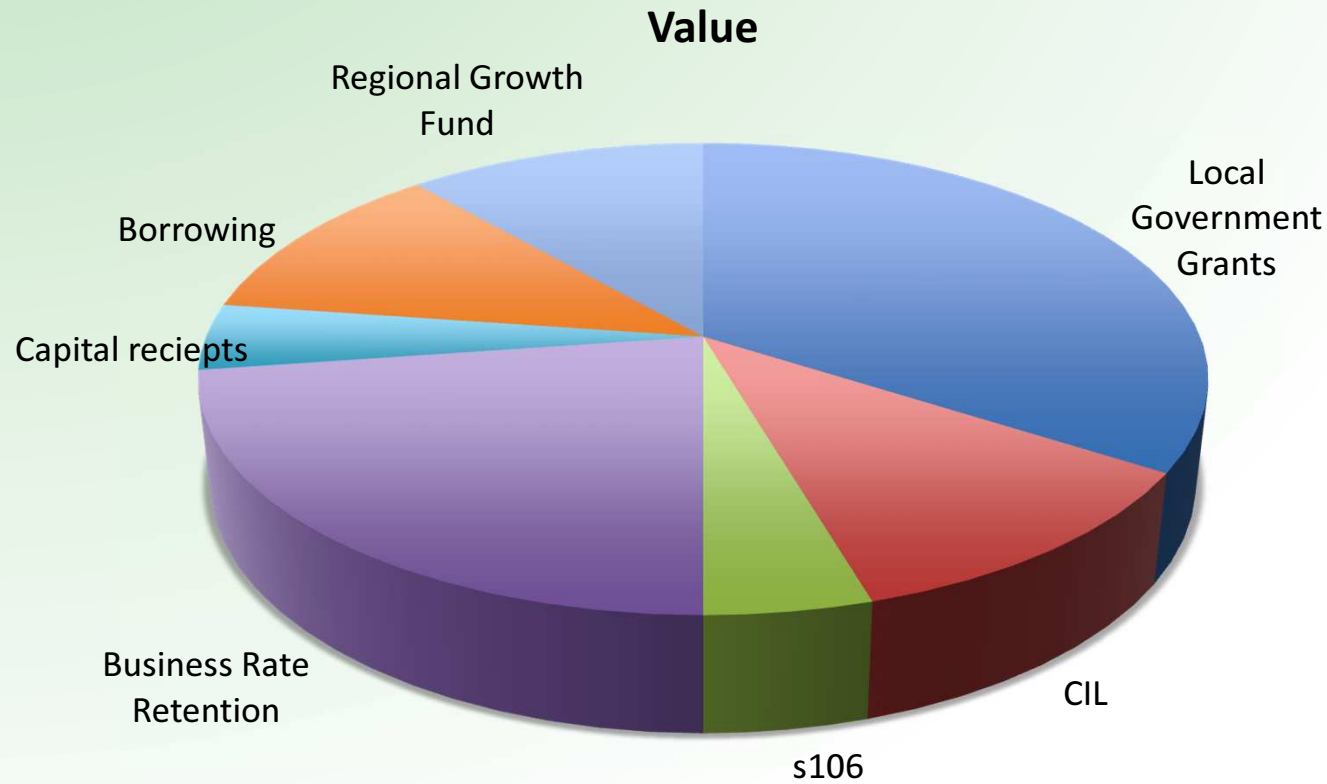
- Can have a ‘joint’ examination
- May have a pre-hearing meeting
- Relationship between CIL, S106, other sources of funding and the Regulation 123 list
- Relationship between Local Plan Infrastructure and CIL Infrastructure
- Proportion of CIL for neighbourhoods
- The Inspector can recommend Approval, Approval subject to modifications or Rejection

Considerations for setting CIL

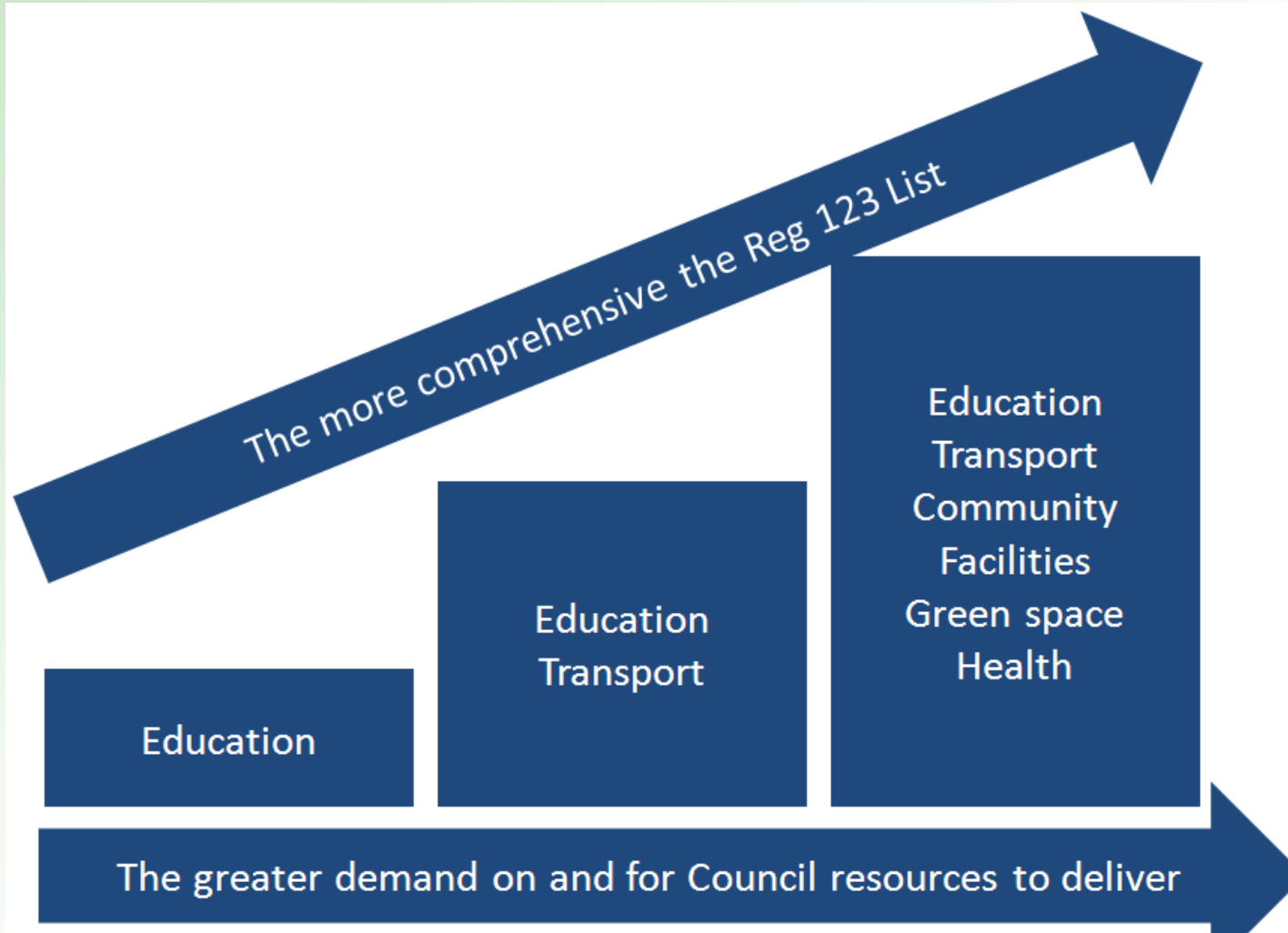


The Funding Pie

CIL cannot be expected to pay for all of the infrastructure required
CIL = 5-10%



Implications for RBC Resources



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Moving forward with CIL for Redditch

- Next steps – Working with members on the Preliminary Draft Charging Schedule

| Local Plan No.4 |
|---|
| Examination June / September 2014 |
| Adoption December 2014 |

| Proposed CIL |
|---|
| Preliminary Draft Charging Schedule Consultation September 2014 |
| Draft Charging Schedule Consultation September 2015 |
| Examination January 2016 |



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Redditch Sustainable Community Strategy – Overview and Scrutiny Monitoring Report – September 2014

Redditch Community Sustainable Strategy (SCS)

The Redditch Sustainable Community Strategy is the strategy which is produced by Redditch Partnership which sets out the strategic direction for Redditch and how partners can contribute to achieving a shared vision for the Borough. The current Redditch Sustainable Community Strategy (SCS) was pre-scrutinised in March 2011 with the final strategy gaining approval by full Council on 28th March 2011. It is in place for three years and is currently due to run out at the end of this year.

The four current priorities of the SCS are:

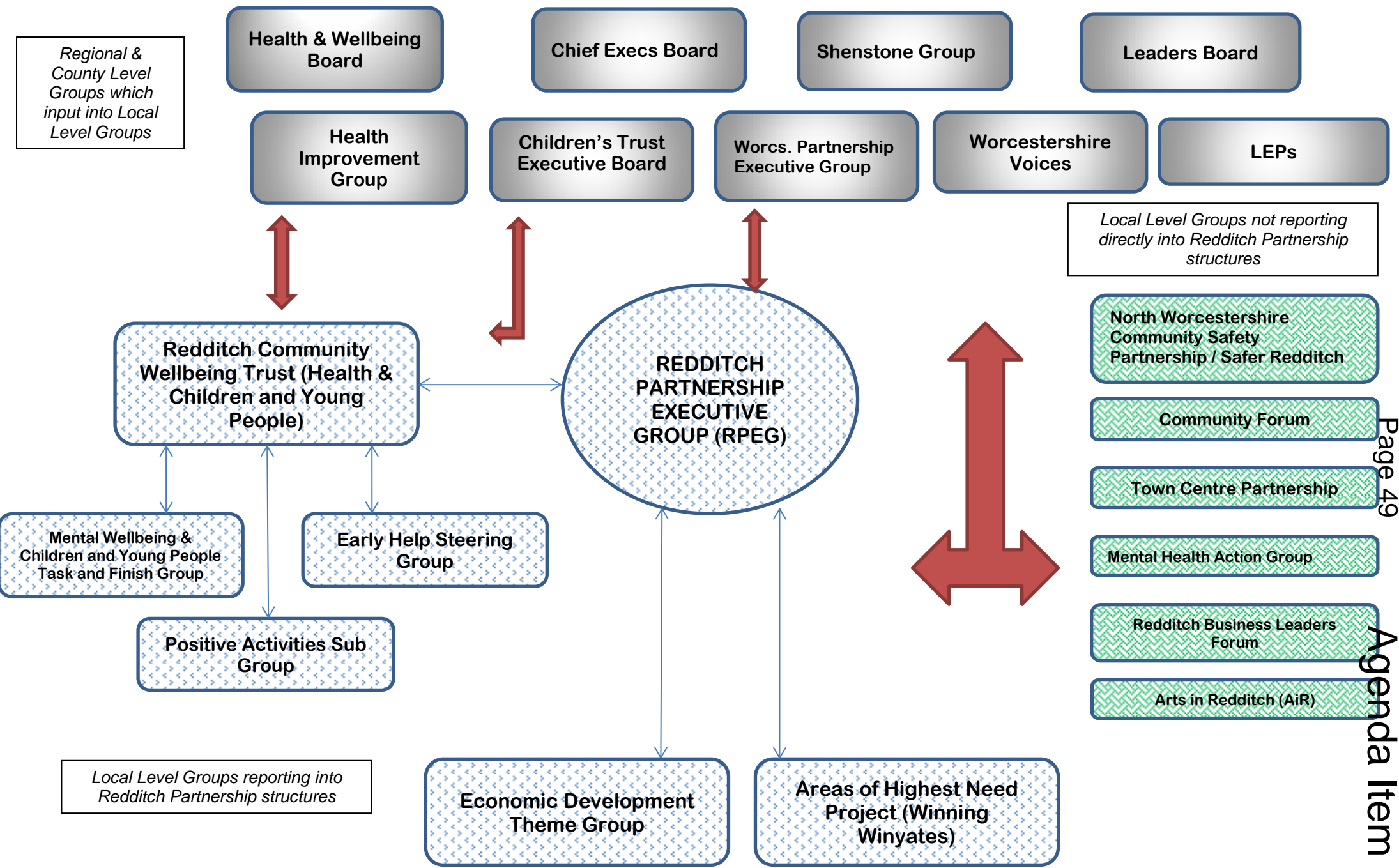
| | | |
|-----------------------|--|---|
| Priority One | Health Inequalities | Focus is on three issues: smoking, alcohol; and obesity / healthy lifestyles. |
| Priority Two | Education attainment and raising aspirations of young people. | Focus is on three issues: improving literacy and numeracy; raising aspirations; and improve statistical levels of attainment. |
| Priority Three | The economy of Redditch with a focus on providing a larger and more diverse job offer. | Focus is on three broad issues: promotion of Redditch as a business location; jobs and worklessness; and fostering economic ambition in young people. |
| Priority Four | Areas of deprivation with an initial focus on Winyates and Church Hill. | Winyates project focuses on: enhanced security measures for residential areas in Centre; and community engagement in the area. |

Redditch Partnership

The SCS is overseen by a group of strategic partners working in Redditch (see structure diagram appended to this report). This group used to be known as the Redditch Partnership Board but since April 2014, the group has been slightly reconfigured and is now known as Redditch Partnership Executive Group (RPEG). The remit of the group has been extended so as well as looking at these priority areas the group also provides strategic direction to current partnership initiatives and programmes in Redditch such as Early Help, Stronger Families, Future Lives, Social Prescribing and Virtual Ward programme. The Group is chaired by Andrea Guest from the Redditch and Bromsgrove Clinical Commissioning Group.

Sitting underneath this group are several other groups including the Redditch Community Wellbeing Trust (RCWT). This is a Thematic Group looking at issues regarding children and young people and also health issues. This group oversees the Redditch Health and Wellbeing Plan which is appended to this report.

Further information: - please contact Helen Broughton, Helen.broughton@bromsgroveandredditch.gov.uk, ext.3237 or look at the Redditch Partnership webpages at www.redditchpartnership.org.uk



Priority: Obesity

| Aim: Reduce Obesity Levels | | | | | | |
|--|---|--|---------------------------------------|--|--|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Healthy Eating | | | | | | |
| Increase the development of healthy cooking within communities | Develop a plan for rolling out a "Train the Trainer" type model for frontline services, to enable them to support their service users with healthier eating on a budget | Amount of front line staff trained, how many courses have been delivered by trained staff. | Claire Moran | Part of the £4,500 left over "cooking project" money from previous HIC | Course has been developed. 3 sessions delivered, 2 more booked in between now and September | Amber |
| | Support cooking training/sessions for residents in Winyates/Redditch | Amount of community members receiving training/support (TBC) | Claire Moran/ Louise Hall/ Early help | £1,640 | Early help have successfully bid for part of the "cooking project" funding and will be delivering cooking groups to Urdu, Polish and English communities starting in October | Amber |
| Physical Activity | | | | | | |
| Increase physical activity levels | Review the current activity on referral/ leisure opportunities pathways as part of transformation | Effectiveness of pathways | Leisure team/Laura Kerrigan | | Started in April, will continue as part of the transformation process | Amber |

| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
|---|--|---|---|---|--|-------|
| | Increase referrals into physical activity opportunities via GP's/Primary care via the social prescribing model | Number of referrals received through social prescribing | Claire Moran/Leisure team | | Social prescribing pilot has started in May | Amber |
| | Strengthen links between the housing teams and leisure through transformation work | Number of referrals from housing to leisure | Leisure team/ Elise Hopkins/ Claire Moran | | Ongoing meetings to progress | Amber |
| | Complete a PA brief intervention pilot at Hillview Medical Practice | Number of clients supported/ and uptake of new activities | Hayley Gwilliam/ Leisure | Hayley Gwilliam, 1 x half a day in Hillview | The pilot evaluated well regarding uptake of physical activity. Another pilot will begin in cat shill in October | Green |
| Promote active travelling. Reduce single occupancy car travelling | Support the Choose How You Move project to link in with businesses and schools | | Fiona Allen "Choose How You Move" | Choose How You Move resources | On-going | Amber |
| Healthy Lifestyles Information | | | | | | |

| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
|---|--|---|--|---|--|-------|
| Improve health in the workplace | Increase the local sign up to the Worcestershire Works Well workplace accreditation programme. HIC's to promote to businesses and act as 'reps' to sign up and support businesses through change | Number of workplaces signed up and the level they achieve | Health Improvement Coordinators, Worcs Reg Services WWW Steering group | Worcester Works Well toolkit | On-going. | Amber |
| Ensure frontline staff across Redditch are able to deliver Healthy Lifestyle brief interventions in order to 'make every contact count' | Delivery of Health Chat Training and Train the Trainer training to frontline staff (target of 8 sessions per year) | Number of courses run/ individuals trained | Health Improvement Coordinators, WCC | Health Chats Training package provided by WCC | Ongoing, sessions run monthly across Redditch/Bromsgrove and Countywide | Green |
| Increase the normalisation of breastfeeding by promoting the "Worcestershire Welcomes Breastfeeding" scheme | Promote WWBF at events and support local sign up | | Claire Moran/WWBF volunteers | WWBF resources | HIC has resources ready to be distributed to volunteers when needed. Ongoing | Amber |

Priority: Mental Health and Wellbeing

| Aim: Improve Mental Health and Wellbeing | | | | | | |
|---|--|--------------------------|---|--|--|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Increase awareness of mental health conditions and support services available | Support the countywide Public Health mental health campaigns | | Claire Moran/WCC | Leaflets/resources from WCC | | Amber |
| | Promote "5 ways to Wellbeing" | | Claire Moran/ All partne | 5 ways to wellbeing booklet | Booklet is distributed and promoted through events/partners | Amber |
| | Raise awareness of the Wellbeing website and support people to access this tool | | Helen Broughton/ All partners | www.wellbeinginpartnership.co.uk Funded from last years CCG pot | Website is complete and is promoted through events/partners | Amber |
| | Raise awareness of the IAPT service, particularly its self referral pilot. | Referral numbers to IAPT | Paula Johnson/ Claire Moran/ Helen Broughton | | | Amber |
| | Complete a mapping exercise to highlight low level mental wellbeing support for children and young people, run by local community groups/ services | | Claire Moran | | Complete. This highlighted the need for more support to be coordinated. | Green |
| Increase support for those with low level mental health conditions | Set up a task and finish group to create a specific action plan to tackle lower level mental health support for children and young people (see separate tab) | | Helen Broughton/Claire Moran/ Task and finish group | Leftover pot of money (Up to £20,000) | Group has started meeting. Action plan is developing (see separate tab for full details) | Amber |
| | Promote MHFA training for people working with children and young people | | | | It is likely this would be incorporated into the task and finish group | Amber |

| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
|--|---|--|--|-----------------------------------|--|-------|
| | Early Help and Mentorlink pilot project which provide mentors for people who have access short term mental health interventions before. | | Early Help / Mentorlink | CCG £5k from 2011-12 pot. | May 2014 onwards. | Amber |
| Link with and support the development of the Mental Health Action Group (MHAG) | Liaise with the MHAG and develop/support links with this group and the H&WB/LCP | | Claire Moran/Helen Broughton/MHAG | | Links have been set up and closer working will now be taking place regarding meeting attendance at the RCWT and MHAG | Green |
| Increase referrals to, and awareness of local voluntary and community services supporting mental wellbeing | Develop and implement a social prescribing pilot | Amount of referrals that agencies receive/ mental wellbeing impact | Liz Altay/ Claire Moran/ CCG/ Partners | | Project plan has been developed. Pilot started in May | Amber |
| Reduce stigma around mental health conditions | Promote "Time to Change" | | Claire Moran/Partners | TBC, possibly some of the 20,000? | This may be incorporated into some of the task and finish group actions | Red |

Priority: Older People

| Aim: Promote Independent Living and Wellbeing in Older People | | | | | | |
|---|---|--|---|---------------------------------|---|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Promote healthy lifestyle services and opportunities available for older people | Coordinate an older peoples event at the town hall in March | Attendees/ partners/ stands at the event | Claire Moran, The Older Peoples forum/ Age UK | The Older peoples forum | Event complete. Will be repeated annually | Green |
| | Promote the well check and Age UK's services to GP's as part of the social prescribing pilot | Number of referrals | Age UK Redditch/ Claire Moran | Social prescribing model | Pilot started in May | Amber |
| Support Redditch to become Dementia friendly | Register as a "Dementia friend" and support the "Redditch Friends together group" to sign up companies/services/organisations in Redditch to become Dementia friendly | Amount of organisations that sign up to be dementia friendly | Redditch "Friends together group", Claire Moran | Redditch friends together group | Attended registering event on 28/10/13 to sign up | Green |

Priority: Alcohol

| Aim: Promote Safe Drinking | | | | | | |
|--|--|----------|------------------------------|-----------------------------|--|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Increase awareness of support available for alcohol related issues | Map existing services/support to share this information with partners/ community | | Claire Moran/Helen Broughton | | TBC | Red |
| | Support the countywide Public Health Alcohol campaign | | Claire Moran/WCC | Leaflets/resources from WCC | November. Information has been circulated electronically to partners | Green |
| Promote safe drinking for residents of Redditch | Promotion/delivery of the Worcestershire Alcohol Plan 2013-2016 | | Ruth Pawsey/ Claire Moran | | Ongoing | Amber |

Priority: Areas of Highest Need

| Aim: Reduce Health Inequalities | | | | | | |
|--|---|--|---|-----------------------|---|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Increase access to local community activities for the areas of highest need | "The Space" to increase the provision of local activities/groups for Winyates and local area | Amount of activities/services provided. Number of people accessing "The space" | Liz Williams | "The Space" | The Space has now opened. Timetables are have been together and are developing | Amber |
| Increase access in areas of highest need to information services/ health support | The "Health Hub" in Winyates centre to provide a space for local services to provide accessible support | The amount of people accessing the hub | Liz Williams, Claire Moran, Helen Broughton | | Opened in 2014. Development ongoing | Amber |
| | Support and develop links between the locality housing team and lifestyle support services such as the Health Trainer service and Leisure. (part of transformation) | Referrals between services | Elise Hopkins/ Claire Moran/ Leisure team | | Meetings have been set up with the Health Trainer Service. Shadowing to take place. | Amber |
| Improve opportunities in Churchill for local residents | The Big local funded project | | The Big Local/Liz Williams | The Big local funding | Waiting for update regarding the project's developments | Amber |

Priority: Children and Young People

| Aim: Improve Health and Wellbeing in Children and Young People | | | | | | |
|--|--|--|------------------------------|---------------------------------------|--|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Increase mental wellbeing support for CYP in areas of highest need | Complete a mapping exercise for mental wellbeing support for CYP in Redditch, particularly AoHN, to direct future actions | | Claire Moran/Helen Broughton | Partners | Mapping exercise has been completed. The RCWT will work to act on findings | Green |
| | Set up a task and finish group to create a specific action plan to tackle lower level mental health support for children and young people (see separate tab) | | Helen Broughton/Claire Moran | Leftover pot of money (Up to £20,000) | Group has started meeting. Action plan is developing (see separate tab for full details) | Green |
| Increase the normalisation of breastfeeding in young women by promoting the "Worcestershire Welcomes Breastfeeding" scheme | Promote WWBF at events and encourage local businesses to sign up | Number of organisations signed up | Claire Moran/WWBF volunteers | WWBF resources | HIC has resources ready to be distributed to volunteers when needed. | Amber |
| Increase support for CYP to make healthy lifestyle changes | Develop a team of young health champions to work specifically in Redditch | Number of health champions/events/sessions | YMCA/Claire Moran | | Young health Champions have been recruited and are begging to run projects with young people in Redditch | Amber |
| | Increase links between health champions and local community groups, to enable healthy lifestyle sessions to be provided | Number of sessions delivered | Claire Moran/YMCA | | Ongoing | amber |

Priority: Reducing levels of smoking

| Aim: Reducing levels of Smoking | | | | | | |
|---|---|--|-------------------------------|-----------------------------|--|-------|
| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
| Increase awareness of support available for smokers | Support the countywide Public Health Smoking campaign | | Claire Moran/WCC | Leaflets/resources from WCC | March: No Smoking Day involved a trailer in Redditch for a day providing information regarding smoking advice/support services | Green |
| | Pull together a list of Redditch specific stop smoking providers, along with some further detail about their specific niches and target audiences to aid more effective referrals/support | | Claire Moran/WCC | | Information is being collected in July, this will be summarised in August | Amber |
| Reduce smoking in pregnancy | Map out the levels of confidence amongst Redditch Early Help Staff to support pregnant mums to quit smoking | Staff survey (via email) with 3 confidence scale questions | Louise Langston/ Claire Moran | | | Amber |
| | Deliver an information campaign targeting smoking in pregnancy. Target supported housing | Number of pregnant women smoking | Ali Finn/ Emily Payne | WCC campaign budget | Autumn/Winter 2014, A group of partners met | Amber |

| Objective | Actions | Measures | Lead Partner | Resources | Progress/Timescale | RAG |
|-----------|--|---|--------------------------------|-----------|--------------------|-----|
| | Develop some support for Midwives/Early help staff to increase their confidence to support pregnant mums to quit | Level of staff's confidence to address this issue | Emily Payne, WCC, Claire Moran | | TBC | Red |

Low Level Mental Health Support for Children and Young People
(Work being progressed by the Low Level Mental Health in Children and Young People Task and Finish Group)

| Objective | Key Actions | Measures / Evidence of Success | Lead Partners | Resources | Completion Date / Progress to date | RAG Status |
|---|---|--|--|--------------------|---|------------|
| 1. Find out what young people consider to be their needs for their own health and wellbeing. | i) Sessions to be set up with young people engaging with a) Raising Aspirations project, b) Mentorlink, c) Protective Behaviours After School Club, d) Young people engaging with YMCA. | Collection of views to help inform objectives 2,3,4,5. | Liz Williams - Winning Winyates, Andrea Maddocks, Mentorlink, Geoff Taylor Smith, YMCA | In kind | Pilot to be completed by July 2014. Update at 16th July meeting. | Amber |
| | ii) If this method of engagement is successful then look at undertaking further engagement on a wider scale. | TBA | | | To be assessed in August 2014. Helen to mention at PA Subgroup on 2nd July. | Red |
| | iii) Early Help to lead the development of a Youth Forum for Redditch. This to be developed over time to provide a voice from young people to give a steer on issues affecting them including mental wellbeing. | TBA | Early Help (RBC & YMCA) | £500 from £20k pot | September 2014 for a progress check. | Red |
| 2. To raise awareness of mental health and mental wellbeing generally with the community and professionals working with children and young people. | i) To explore the merits of running Mental Health First Aid courses to front line professionals | Decision on whether to fund Mental Health First Aid courses. | Claire Moran | Officer time | Claire to report progress about this on 16th July. | Amber |

| Objective | Key Actions | Measures / Evidence of Success | Lead Partners | Resources | Completion Date / Progress to date | RAG Status |
|--|---|---|---|--|--|------------|
| | ii) If the group feel there is a need for MHFA and costs are taken into account, to then commission sessions to take place in Redditch. | Positive feedback from participants. Rise in levels of confidence in professionals in dealing with mental health issues. | Claire Moran | Some of the £20k Health Fund could be utilised for this. | Summer 2014 | Red |
| 3. To help children whose circumstances are not necessarily going to change quickly to develop resilience and coping strategies. | i) Investigate further the impact of Protective Behaviour courses to young people. Money allocated to the one course running in Redditch enough to sustain the pilot period so this can be evaluated. | TBA | Liz Williams - Winning Winyates, Hapi Futures | £860 from £20k Health Budget. | On-going | Amber |
| | ii) Implement the Mental Health Champions initiative (follow on from Young Health Champions) | Creating greater awareness of mental health. Reducing stigma. Improving mental wellbeing for the 14-18 age group. | YMCA | £2500 (to be matched by Early Help) | Meeting between YMCA and Claire/Helen in July. Feedback to be provided at September meeting. | Amber |

| Objective | Key Actions | Measures / Evidence of Success | Lead Partners | Resources | Completion Date / Progress to date | RAG Status |
|--|---|---|-------------------------------------|-------------|--|------------|
| 4. Look at providing safe places and support for children to talk about their problems – this could be in the guise of youth drop in sessions, group meetings, mentoring, buddying, health champions. | As for objective 4, action i. | As for objective 4, action i. | As for objective 4, action i. | TBA | To be determined by outcomes of objective one and also covered by objective 3. | Red |
| 5. Partner organisations and agencies having a clear picture of referral options and opportunities through clear information sharing and information availability. | i) Information about the commissioning of mental health services needs to be provided to the group in order to understand the referral pathways and how other non-clinical agencies and organisations can provide support. | Better information and knowledge sharing between partners (both health and non health organisations and agencies) | Task and Finish Group | None needed | On-going | Red |
| | ii) Invite key representatives from Mental Health Commissioning and CAHMS to future meetings. | | Task and Finish Group | None needed | Future meetings | Amber |
| | iii) Research project to understand the links between mental health on children's education and to understand the reasons why some children are not attending school and the school response to this. This project to also link into wider discussions at the RCWT. | Collection of views to provide firm data to back up anecdotal evidence | What's Your Point & Woodrow Library | £500 | September 2014 for a progress check. | Amber |

Attainment and Aspirations in Children and Young People

| Objective | Key Actions | Measures / Evidence of Success | Lead Partners | Resources | Completion Date / Progress to date | RAG Status |
|--|--|--------------------------------|----------------|---------------|------------------------------------|------------|
| To investigate what issues exist around school readiness and attainment at the Early Years Foundation Stage. | Establish the Children's Centres Advisory Group which will look at these issues. | | RBC/Early Help | None required | Not established yet | Red |
| | Once established, the group to undertake a piece of work to find out what the issues are and what actions could be taken in a partnership approach to address these. | Action Plan for the Group | RBC/Early Help | TBA | Not established yet | Red |

Positive Activities

| Objective | Key Actions | Measures / Evidence of Success | Lead Partners | Resources | Completion Date / Progress to date | RAG Status |
|--|--|---|---------------|----------------------|------------------------------------|------------|
| Ensure services for young people are joined up and also aligned with the commissioned Positive Activities. | Activity providers to work with Early help provider to promote and deliver the Hotstuff programme over the summer. | Numbers of providers who contribute to the programme. | RBC / WCC | Early Help resources | Sep-14 | Amber |
| Monitor the currently commissioned Positive Activities provision | The PA Sub group to receive regular reports regarding the progress and impact of Positive Activities. | The Group needs to be looking at the impact this funding has had on the localities and target groups it was focussed on. This will help inform any future funding provision | WCC | WCC in-house | Quarterly? | Amber |

Redditch Borough Council Overview and Scrutiny Committee**2nd September 2014****Report from Football Task Group****Introduction**

The Football Task Group was established earlier in 2014 with a number of objectives, two of which were completed in April. The remaining objective was:

“To establish the current and future need for community football in Redditch, including existing provision in the Borough, potential alternatives and how provision can be helped and supported.”

After a break during the election period, Overview and Scrutiny Committee agreed in June that the Group should continue and work on this objective.

Actions undertaken

In November 2013, the Executive Committee asked Overview and Scrutiny Committee to “engage in an exercise with Officers that will seek to establish the demand for future provision within the Borough and that the Portfolio Holder and Officers hold a public consultation event to engage with residents and clubs to help to inform this exercise”.

The Task Group carried out some initial work on the outstanding objective with this in mind and actions taken include:

- reviewing participation reports produced by the FA, which showed a decline in participation in junior football in the Borough;
- via the FA, sending out a questionnaire to all clubs that play in, or include players from, Redditch seeking feedback about issues relating to participation in football;
- sending out questionnaires to local schools to find out about their facilities;
- in the Group’s during discussions with Redditch United, learning about the Club’s contribution to community football;
- understanding how pitch provision is dealt with within the local plan.

The Group also met with representatives from local football to discuss issues that concern them and ideas for improvements. This was a very helpful meeting. Whilst there were fewer attendees present than the Group had hoped to meet, those who did attend gave feedback on a variety of issues which affect participation. This included:

- availability and condition of pitches;
- lack of access to all weather pitches restricting opportunities to play during poor weather – which can lead to youngsters becoming disheartened and dropping out of playing;

- effort required by volunteers in supporting mini and junior football, especially around meeting FA requirements;
- the role of schools in supporting the sport and making facilities available;
- costs involved in supporting community football.

Prior to starting the work again this Municipal year, the Group were made aware that a Football Stakeholder Group had been established by Leisure Services to support strategic plans for developing and supporting football in the Borough. Dave Wheeler, Sports Services Manager, attended the Task Group meeting on 6th August to brief members on progress with this.

The priorities being worked on for football by the Leisure Services team are facilities development; club development and increasing participation.

During discussion, Dave Wheeler reported that a rolling programme of maintenance of the Borough's football pitches had begun with the priorities set for this year. In response to feedback from the Task Group's meeting with club and league representatives, he undertook to follow up their concerns and suggestions alongside the work with the Stakeholder group.

It became apparent during the meeting that the work planned by the Task Group in fulfilling the outstanding objective would be likely to duplicate that being done with the Stakeholder Group. The Task group has offered to share feedback gathered from clubs, schools etc. with the Stakeholder Group, together with details of additional contacts who expressed interest in the Task Group's research.

As with many scrutiny exercises, the Task Group has found the evidence and views brought forward by those who took part in the review to be very informative. In being prompted to review football in the Borough, Members have found that there is much good practice by dedicated volunteers. The group has also received suggestions about where improvements can be made to support continued participation.

Recommendations

The Overview and Scrutiny Committee is asked to RESOLVE that:

1. the activity being undertaken by Leisure Services and the Stakeholder Group to find ways of pulling resources into Redditch to support football be endorsed;
2. when the strategy is produced later in 2014 this is brought to the Overview and Scrutiny Committee to inform Councillors of the outcomes;
3. in order not to duplicate work being carried out by Leisure Services in association with the FA and Football Stakeholder Group, the Task Group's activities are concluded;

and to RECOMMEND to the Executive Committee that:

4. the Executive ensure that the playing pitch strategy identifies clear links to the emerging local plan requirements for playing pitch provision.

Councillor David Bush
Chair of the Football Task Group
August 2014

Scrutiny Proposal Form

(This form should be completed by sponsoring Member(s), Officers and / or members of the public when proposing an item for Scrutiny).

Note: The matters detailed below have not yet received any detailed consideration. The Overview and Scrutiny Committee reserves the right to reject suggestions for scrutiny that fall outside the Borough Council's remit.

| | | | |
|---|---|------------------|----------------|
| Proposer's name and designation | Councillor Joe Baker | Date of referral | 22nd July 2014 |
| Proposed topic title | Provision of Support Networks for LGBT Task Group | | |
| Link to national, regional and local priorities and targets | <p>This review proposal links to the following Council Strategic Purposes:</p> <ul style="list-style-type: none"> • Help me live my life independently (including health and activity) • Keep my place safe and looking good. • Provide good things for me to do, see and visit. | | |
| Background to the issue | <p>The rights and needs of lesbian, gay, bisexual and transgendered (LGBT) people living within Redditch Borough has recently been the focus of some discussion. To demonstrate solidarity with the LGBT community a gathering took place outside the Town Hall prior to full Council on 9th June, which I organised and attended. Following this gathering I was approached by a number of local residents from within the LGBT community who expressed some concerns about the support available to them and who sought reassurance about the action being taken locally to address homophobia.</p> <p>There are a small number of groups and initiatives, at the local and regional level, which work to address the needs of the local LGBT community. This includes the Bromsgrove and Redditch LGBT History Month. However, I am concerned that these groups are not necessarily engaging effectively with the local LGBT community and in some instances there may be limited awareness that these groups exist. I am also concerned that there are limited social groups locally that specifically address the needs of people from the LGBT community.</p> <p>In 2012 Stonewall published the <i>School Report</i>, research focusing on the experiences of young gay peoples in British schools. This research found that 55% of young lesbian, gay and bisexual people experienced homophobic bullying in school and one in four (23%) of lesbian, gay and bisexual young people had tried to take their lives at some point. I am concerned about how</p> | | |

| | |
|--|--|
| | <p>these experiences are manifested at the local level and the extent to which local public agencies are currently providing sufficient support to young lesbian, gay, bisexual and transgendered people living in Redditch Borough.</p> <p>I think a review of this subject matter would be useful as it would demonstrate the Council's commitment to supporting the LGBT community and would respond to concerns raised directly with me by some local residents. I would hope that at the end of a review of this subject Redditch Borough Councillors would have an understanding of the needs of the local LGBT community and what action the Council and other public sector agencies can do to support the community more effectively.</p> |
| <p>Key Objectives Please keep to SMART objectives (Specific, Measurable, Achievable, Relevant and Timely)</p> | <ol style="list-style-type: none"> 1) To explore the work currently undertaken by Redditch Borough Council and Redditch Local Strategic Partnership to support lesbian, gay, bisexual and transgendered people. 2) To investigate the support available from the NHS and Mental Health Services for lesbian, gay, bisexual and transgendered people. 3) To review the support available from public agencies to lesbian, gay, bisexual and transgendered people who have or are continuing to experience homophobic bullying and harassment (including hate crime). <p>(This should involve considering the findings of the recent <i>Reducing Crime Against People at Risk</i> scrutiny report undertaken by Worcestershire County Council).</p> <ol style="list-style-type: none"> 4) To assess the support available to young lesbian, gay, bisexual and transgendered people locally. 5) To investigate existing social opportunities available to lesbian, gay, bisexual and transgendered people locally and the potential to make additional social opportunities available. 6) To determine the financial implications of any actions proposed by a Task Group to meet the needs of lesbian, gay, bisexual and transgendered people locally. |
| <p>How long do you think is needed to complete this exercise? (Where possible please estimate the number of weeks, months and meetings required)</p> | <p>I believe that a Task Group should be provided with six months to complete this review effectively. In the event that the review is launched by the beginning of August I would anticipate that it would conclude by January 2015.</p> |

Please return this form to: Jess Bayley or Amanda Scarce, Democratic Services Officers, Redditch Borough Council, Town Hall, Walter Stranz Square, Redditch, B98 8AH

Email: jess.bayley@bromsgroveandredditch.gov.uk /
a.scarce@bromsgroveandredditch.gov.uk



Executive

Committee

29th July 2014

MINUTES

Present:

Councillor Bill Hartnett (Chair), Councillor Greg Chance (Vice-Chair) and Councillors Brandon Clayton, Mark Shurmer, Debbie Taylor and Yvonne Smith

Also Present:

Councillor Pat Witherspoon, Mr Roger Hill and Mr Ken Williams

Officers:

Emma Baker, Jess Bayley, Emma Cartwright, Kevin Dicks, Tracey Durrant, Stacey Green, Sue Hanley, Jayne Pickering, Sarah Sellers and Alexa Williams

Committee Services Officer:

Ivor Westmore

15. APOLOGIES

Apologies for absence were received on behalf of Councillors Juliet Brunner and John Fisher.

16. DECLARATIONS OF INTEREST

There were no declarations of interest.

17. LEADER'S ANNOUNCEMENTS

The Leader advised that the agenda would be taken out of order in view of the attendance of Mr Ken Williams from the Town Centre Partnership and also that the minute extract from the most recent meeting of the Council's Overview and Scrutiny Committee contained within the Additional Papers 2 pack should be read in conjunction with the report relating to item 5 on the agenda (Voluntary Sector Task Group – Final Report) for this evening's meeting.

.....
Chair

18. MINUTES**RESOLVED that**

the minutes of the meeting of the Executive Committee held on 24th June 2014 be agreed as a correct record and signed by the Chair.

19. VOLUNTARY SECTOR TASK GROUP - FINAL REPORT

The Committee received the final report of the Voluntary Sector Task Group, the outcome of the review being presented to it by Councillor Pat Witherspoon, Chair of the Group, and former Councillor Roger Hill.

Members were informed that the key objective of the review had been to assess the Council's grants process and ensure that it was a robust, transparent process that was fair to all recipients. As a consequence of the review the Group had developed ten overall recommendations which covered the broad scope of the grants process, the Council's relationship with the voluntary sector and volunteering more generally.

Among the more significant recommendations were proposals that the timescales for the Council's grants process be amended to enable voluntary sector organisations to plan constructively for the year ahead, that the geographical spread of the client base be taken into account in scoring applications, that the Framework Agreement for the Provision of Debt and Budgeting Advice to be delivered within the Locality areas in Redditch should be supported by the Council for the foreseeable future and that the Council should build upon the work it carried out in engaging with and bringing together voluntary sector organisations.

The Executive Committee thanked the Group for a good report and expressed its support for the recommendations that it contained. A number of minor amendments were agreed during consideration of these recommendations, as follows. Given the corporate nature of the apprenticeship budget and the desire to retain an equitable situation for all service areas it was agreed that recommendation 4 be qualified to avoid committing this funding to one particular post. In respect of recommendation 8 it was agreed that this suggestion be taken forward as part of the wider staff awards ceremony. Despite there being widespread Member and Officer support for recommendation 9, the resource implications of implementation led the Committee to agree only to consider the introduction of a Redditch Hour on social networking sites in conjunction with local businesses and Voluntary and Community Sector organisations within the Borough.

RESOLVED that

- 1) the following should be addressed in relation to the Council's grants programme:
 - a) the timescales for the Council's grants process should be reviewed to ensure that decisions are made in sufficient time to enable Voluntary and Community Sector organisations to plan constructively for the year ahead;
 - b) the geographical spread of the client base for Voluntary and Community Sector organisations should be taken into account by the Grants Panel as part of the scoring process when considering applications for grants;
 - c) the template for the Council's application form for Council grants should be reviewed;
 - d) action points should be recorded at meetings of the Council's Grants Panel;
- 2) the following actions should be taken in respect of the members of the Grants Panel:
 - a) formal training should be provided to Members of the Grants Panel;
 - b) wherever possible members of the Grants Panel should visit Voluntary and Community Sector organisations that have been awarded larger project grants as part of the monitoring process. These visits should take place before the second instalment of funding is provided to the organisations;
- 3) the implications of the Local Government Transparency Code 2014 should be considered by Officers to ensure that the Council's grants process is amended as and when required. Officers should ensure that any changes that are made to the process in response to these requirements take account of local needs;
- 4) the Council should consider employing an apprentice to support the work of the Grants Officer. Consideration should be given to sharing this apprentice with a Voluntary and Community Sector organisation;
- 5) the *Framework Agreement for the Provision of Debt and Budgeting Advice to be Delivered Within the Locality areas in Redditch* should continue to be supported by the Council for the foreseeable future;

Executive Committee

29th July 2014

- 6) an informal working group of Council Officers should be formed to discuss and share knowledge about current joint working with Voluntary and Community Sector organisations. These informal meetings would also provide an opportunity for different teams to identify further opportunities to work with Voluntary and Community Sector organisations and highlight any duplication of work;
 - a) dedicated space should be introduced on the Council's intranet to allow Officers working with Voluntary and Community Sector organisations and / or volunteers to share information;
- 7) the following actions should be taken in relation to the Staff Volunteering Policy:
 - a) the policy should be refreshed and promoted;
 - b) a taster list of local volunteering opportunities should be advertised on the "Briefcase" section of the Council's intranet for the consideration of staff. In particular, consideration should be given to advertising volunteering opportunities that would help to address the Council's strategic purposes;
- 8) a Staff Award should be created to recognise the voluntary work carried out by members of staff and incorporated within the existing Staff Awards Ceremony;
- 9) the Council should consider working in conjunction with local businesses and Voluntary and Community Sector organisations to introduce a "Redditch Hour" on twitter and other social networks;
- 10) A Voluntary Sector Event should be held on a regular basis to help promote
 - a) the work of local Voluntary and Community Sector organisations to each other as well as potential customers;
 - b) volunteering opportunities to local residents; and
 - c) a prize giving awards ceremony should form part of this event.

This event could potentially be aligned to existing events that are already take place.

20. CONSOLIDATED REVENUE AND CAPITAL OUTTURN

Members considered the consolidated revenue and capital outturn position for the preceding financial year and the Financial Reserves Statement for the same period. It was reported that Officers had provided considerably more detail within this report than had previously been the case, detailing the budget positions and variances across the various service areas in turn. It was acknowledged that there was still some work to be carried out in appropriately apportioning recharges between services but the present report did provide a clear and comprehensive picture of the situation at the year end.

Officers were able to report that the £550K of unidentified savings for the year had been found and, indeed, greater savings had been achieved which had resulted in the Council transferring money back into balances, a situation that had not been envisaged at the start of the year. Officers had also detailed the current levels of reserves and explained that the Council had approximately £2M currently in reserves once the reserves for dilapidations to Threadneedle House and those for Mercury Emissions works at the Crematorium were drawn down and the NNDR reserves discounted.

The Committee was generally pleased to see that savings had been achieved although there was a recognition that the funding situation was not liable to improve in the near future and difficult times were set to continue. Following some discussion around the continued underspend on the Disabled Facilities Grant budget, Officers undertook to ask the team to review their budget requirements, although there was a reluctance to propose reducing the budget given the nature of the service. In relation to a specific enquiry, Officers undertook to request that the Head of Environmental Services contact Councillor Brandon Clayton to confirm the current situation with the Estate Enhancements programme and its associated funding.

RESOLVED that

- 1) the current financial position on Revenue and Capital be noted, as detailed in the report;**

and RECOMMENDED that

- 2) the transfer of £165K into balances be approved;**
- 3) the carrying forward £3.2M for Capital project schemes be approved;**

- 4) **the movement in reserves as detailed in Appendix 1 to the report be approved; and**
- 5) **an increase in the 2014/15 Capital Programme to include the following Section 106 funded project: £16,500 for Pitcheroak Golf Course for improvements to the greens and creation of a par 3 course to encourage juniors and beginners to play golf, be approved.**

21. CHANGES IN FUNDING FOR EXTRA CARE SCHEME

Members considered a report setting out proposals to increase existing service charges relating to communal facilities at St. David's House and Queen's Cottages and asking that they note that, in future, costs for providing housing-related personal support would be borne by individual tenants.

Officers explained that the Council was having to make these changes in response to cuts to funding from Worcestershire County Council as part of its Future Lives programme, although there was a recognition that the County Council was itself under serious financial pressure. The Committee was informed that Officers' primary aim in developing the current proposals was to maintain services to vulnerable tenants whilst ensuring that tenants were not placed under undue financial strain.

Tenants of the properties concerned and their families had been briefed in detail on the implications of what was being proposed and Officers and Members who had been present were pleased to be able to report that there was a high level of understanding and support for the measures that were being recommended. It was noted that the Council was attempting to provide this service on a break-even basis and that a number of self-funding tenants would be better off as a result of the changes. There was also a recognition that, historically, certain charges had been set at an unrealistically low level and the proposals would remedy this situation.

RECOMMENDED that

- 1) **service charges for the cost of providing communal facilities at St. David's House and Queen's Cottages be increased to reflect the actual cost of providing them;**
- 2) **charges to apply from Monday 6th October 2014 and to be reviewed on an annual basis as part of the Council's fees and charges process; and**

RESOLVED that

- 3) **it be noted that, in future all residents of St. David's House and Queen's Cottages will be charged for housing related personal support, which is currently paid for some residents by the Worcestershire County Council Supporting People Fund, as this is being withdrawn.**

22. RESPONSE TO STRATFORD UPON AVON'S PROPOSED SUBMISSION CORE STRATEGY

Officers presented the Committee with a response to Stratford-on-Avon District Council's Proposed Submission Core Strategy for retrospective approval. The approval was retrospective in light of the consultation period commencing on 5th June and closing on 17th July 2014.

It was reported that the Strategy had received a generally supportive response. The one matter which Officers highlighted was the change of approach with regards to land within Stratford and whether it has any potential future capacity for housing for Stratford.

Officers undertook to provide Councillor Brandon Clayton with details of the date upon which the Stratford Core Strategy would be submitted to the Planning Inspectorate.

RECOMMENDED that

the response to the Stratford on Avon Proposed Submission Core Strategy be approved retrospectively.

23. COVERED MARKET AREA - PROPOSAL FOR PLAY BARN

Mr Ken Williams, Chair of the Town Centre Partnership, attended the meeting in order to present to the Committee a proposal for a play barn scheme in the redundant covered market area in Redditch town centre. The decision which Members were being asked to consider was the leasing of the land in question to the Town Centre Partnership for this purpose at no cost.

There was a general acknowledgement that the site in question required improvement and no other viable use of the site had been put forward in recent years. Furthermore, the space had a number of facilities which made it ideal for this purpose. The site was secure, covered and yet open-air, well-located and had toilet facilities in close proximity. This scheme was seen as a fitting 50th anniversary legacy project.

The proposal envisaged two children's areas, one for younger and one for older children, and a free to use adult exercise space. Funding was to be found through sponsorship, corporate funding and community funding and a limit of six-months had been set within which the necessary funding was to be delivered. The scheme also envisaged there being no liability to the Council.

Members very much welcomed the proposed scheme. It was made clear, in response to specific questions, that this land did not form a part of the sale of Threadneedle House, nor had it been identified as a parking area for that property. In addition, Officers reported that the Planning Team had advised that, in principle, the use of the site as a play area was acceptable in planning terms but that a lease of no more than ten years would be appropriate so as not to prejudice any future development strategies.

RESOLVED that

- 1) **in principle the land known as the covered market area, outlined in the site map at Appendix 1 to the report, be leased, for a peppercorn rent, to the Redditch Town Centre Partnership for the purpose of the scheme to create a play barn, subject to the planning and funding requirements of the scheme being secured, within 6 months of agreement;**
- 2) **the Executive Director for Finance and Resources and Head of Legal, Equalities and Democratic Services, be delegated authority to be satisfied that the necessary planning permission and funding for the scheme have been secured by the Redditch Town Centre Partnership and to prepare and execute a Lease of the land to the Redditch Town Centre Partnership for a term and on conditions, which will secure the Council's interests whilst supporting the venture in so far as it is compatible with them; and**
- 3) **the Redditch Town Centre Partnership be asked to provide regular updates to the Leader and relevant Portfolio Holder on progress.**

24. OVERVIEW AND SCRUTINY COMMITTEE

The Committee received the minutes of the meeting of the Overview and Scrutiny Committee held on 17th June 2014.

RESOLVED that

the minutes of the meeting of the Overview and Scrutiny Committee held on 17th June 2014 be received and noted.

25. WORCESTERSHIRE SHARED SERVICES JOINT COMMITTEE

The Committee received the minutes of the meeting of the Worcestershire Shared Services Joint Committee held on 26th June 2014 and considered a recommendation contained therein.

Officers explained that the recommendation was in response to funding changes for the service which resulted in a need to review the cost model as originally set out.

Worcestershire Regulatory Services - Business Model Review

RECOMMENDED that

the changes to the Worcestershire Shared Services Partnership Agreement as detailed at Appendix 1 to the report submitted be approved.

26. ADVISORY PANELS - UPDATE REPORT

The update on the activity of the Council's Advisory Panels and similar bodies was considered by the Committee. Councillor Greg Chance, Chair of the Economic Advisory Panel, reported that he and Officers were looking to establish a new form of this body which would incorporate local businesses and would also report to the Redditch Local Strategic Partnership.

It was reported that there were upcoming meetings of the Grants Panel which were not included in the report, the first of which was to be held on 6th August 2014.

RESOLVED that

the report be noted.

27. ACTION MONITORING

The Committee's Action Monitoring Report was considered by Members. It was reported that the actions listed within the report had now been carried out.

Executive
Committee

29th July 2014

The Meeting commenced at 7.00 pm
and closed at 8.48 pm

.....
Chair

EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

1 September 2014 to 31 December 2014

(published as at 1 August 2014)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

| | |
|----------------------------|---|
| Councillor Bill Hartnett | Leader of the Council and Portfolio Holder for Community Leadership & Partnership |
| Councillor Greg Chance | Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport |
| Councillor John Fisher | Portfolio Holder for Corporate Management |
| Councillor Yvonne Smith | Portfolio Holder for Community Safety & Regulatory Services |
| Councillor Mark Shurmer | Portfolio Holder for Housing |
| Councillor Debbie Taylor | Portfolio Holder for Local Environment & Health |
| Councillor Phil Mould | Portfolio Holder for Leisure & Tourism |
| Councillor Juliet Brunner | |
| Councillor Brandon Clayton | |

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|---|---|--|--|--|
| Consolidated Revenue and Capital Outturn Key: No | Council 15 Sep 2014 | | Report of the Head of Customer Access and Financial Support | Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790 |
| Changes in Funding for Extra Care Scheme Key: No | Council 15 Sep 2014 | | Report of the Head of Housing | Emma Cartwright, Housing Performance and Database Manager Tel: 01527 64252 ext 3994 |
| Response to Stratford upon Avon's Proposed Submission Core Strategy Key: No | Council 15 Sep 2014 | | Report of the Head of Planning and Regeneration | Stacey Green, Development Plans Officer Tel: 01527 881342 |
| Voluntary and Community Sector Grants Programme 2015/16 Key: No | Executive 8 Sep 2014 Council 15 Sep 2014 | | Report of the Head of Community Services | Donna Hancox, Voluntary Sector Grants Co-ordinator Tel: 01527 64252 ext 3015 |
| Finance Monitoring Report 2014/15 - April - June 2014 (Quarter 1) Key: No | Executive 8 Sep 2014 | | Report of the Head of Customer Access and Financial Support | Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790 |

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|--|---|--|--|---|
| Budget Position 2014/15 - 2016/17 Key: Yes | Executive 28 Oct 2014 | | Report of the Director of Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Recovery Policy Key: Yes | Executive 28 Oct 2014 | | Report of the Head of Customer Access and Financial Support | A de Warr, Head of Customer Access and Financial Support Tel: 01527 64252 ext 3177 |
| Fees and Charges Key: No | Executive 25 Nov 2014 Council 8 Dec 2014 | | Report of the Head of Customer Access and Financial Support | Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790 |
| Voluntary and Community Sector Grants Programme 2015/16 - Funding recommendations Key: Yes | Executive 10 Mar 2015 | | Report of the Head of Community Services | Donna Hancox, Voluntary Sector Grants Co-ordinator Tel: 01527 64252 ext 3015 |
| Job Evaluation Key: Yes | Executive | | Report of the Head of Business Transformation and Organisational Development | Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385 |

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|---|------------------------------------|--|---|---|
| Tenancy Policy Key: No | Executive | | Report of the Deputy Chief Executive and Executive Director (Leisure, Environmental & Community Services) | Derek Allen, Strategic Housing Manager Tel: 01527 881278 |

Overview & Scrutiny

Committee

2nd September 2014

WORK PROGRAMME

(Report of the Chief Executive)

| Date of Meeting | Subject Matter | Officer(s) Responsible for report |
|------------------------|---|---|
| ALL MEETINGS | REGULAR ITEMS | (CHIEF EXECUTIVE) |
| | Minutes of previous meeting Consideration of the Executive Committee Work Programme Consideration of Executive Committee key decisions Call-ins (if any) Pre-scrutiny (if any) Referrals from Council or Executive Committee, etc. (if any) Task Groups / Short, Sharp Review Groups - feedback Committee Work Programme | Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive Chief Executive |
| | REGULAR ITEMS Update on the work of the Crime and Disorder Scrutiny Panel. Quarterly Tracker Report | Chair of the Crime and Disorder Scrutiny Panel Relevant Lead Head(s) of Service |

Overview & Scrutiny

Committee

2nd September 2014

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| | <p>REGULAR ITEMS</p> <p>Updates on the work of the Worcestershire Health Overview and Scrutiny Committee</p> <p>Bi-Annual Monitoring Report – Redditch Sustainable Community Strategy</p> | <p>Redditch Borough Council representative on the Health Overview and Scrutiny Committee</p> <p>Relevant Lead Head(s) of Service</p> |
| OTHER ITEMS - DATE FIXED | | |
| 2nd September 2014 | Football Task Group – Final Report | Councillor Bush |
| 2nd September 2014 | Positive Activities - Update Report | Relevant Lead Head of Service |
| 2nd September 2014 | Provision of Support Networks for LGBT Community – Submission of Scoping Document | Councillor Baker |
| 2nd September 2014 | Sustainable Community Strategy – Monitoring Update Report | Relevant Lead Director |
| 21st October 2014 | Free Swimming - Discussion | Relevant Lead Head of Service |
| 21st October 2014 | Fees and Charges 2015/16 – Pre-Scrutiny | Relevant Lead Head of Service |
| 21st October 2014 | Future Years Financial Plan 2015/16 – Pre-Scrutiny | Relevant Lead Head of Service |

Overview & Scrutiny

Committee

2nd September 2014

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| 21st October 2014 | Extensions to Social Housing - Presentation | Relevant Lead Head of Service |
| 24th November 2014 | Budget Position Update Report | Relevant Lead Head of Service |
| 24th November 2014 | Concessionary Bus Travel - Discussion | Relevant Lead Head of Service |
| 24th November 2014 | Transformation of Services - discussion | Relevant Lead Head of Service |
| 24th November 2014 | Market Task Group – Monitoring Update Report | Relevant Lead Head of Service |
| 13th January 2015 | Special Budget Scrutiny Meeting | Relevant Lead Head of Service |
| 13th January 2015 | Housing Revenue Account – Pre-Scrutiny | Relevant Lead Head of Service |
| 17th February 2015 | The Framework Agreement for the Provision of Debt and Budgeting Advice to be Delivered Within the Locality Areas - presentation | Relevant Lead Head of Service |
| 17th February 2015 | Budget Saving Proposals – Review of Executive Committee’s proposals and agreement of any suggestions for Council | Relevant Lead Head of Service |
| 3rd March 2014 | Tackling Obesity Task Group – Final Report | Councillor Potter |

Overview & Scrutiny

Committee

2nd September 2014

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| 3rd March 2014 | Void Properties - Presentation | Relevant Lead Head of Service |
| OTHER ITEMS – DATE NOT FIXED | | |
| | Abbey Stadium Gym Extension Business Case – Pre-scrutiny | Relevant Lead Head of Service |
| | Healthwatch Worcestershire – Update Report | |
| | Leisure Services Trust Business Case – Pre- Scrutiny (to be undertaken if and when a business case is produced on this subject) | Relevant Lead Head of Service |
| | Proposals for Change by Tudor Grange Short, Sharp Review – Final Report | Councillor Pat Witherspoon |